



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



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 By: CRISTINA P. B. PM
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OFFICE MEMORANDUM
 2022
 OM No. 141, s. 2022

15 November

DESIGNATION OF QMS INTERNAL QUALITY AUDIT TEAM (IQAT) MEMBERS

To : Division Officials and Employees

1. Pursuant to DepEd Order No. 009, s. 2021, INSTITUTIONALIZATION OF A QUALITY MANAGEMENT SYSTEM IN THE DEPARTMENT OF EDUCATION dated February 24, 2021, the following personnel are hereby designated as members of the QMS Internal Quality Audit Team (IQAT) of the Schools Division of Quezon:

Name	Designation	Functional Division/Section/Unit/Office
Raul R. Agaran	Leader	SGOD
Carleen D. Aguila	Member	OSDS-LEGAL
Celestina M. Alba	Member	CID-IMS
Gilbert C. Alva	Member	SGOD-PAR
Maria Dolores D. Atienza	Member	OSDS-ADMIN
Maria Rosario C. Camilon	Member	SGOD-SCHOOL HEALTH
Brandon E. De Mesa	Member	OSDS - ACCOUNTING
Elizabeth M. De Villa	Member	SGOD
Michelle G. Duma	Member	SGOD-HRTD
Marbin Jeramil D. Fragata	Member	SGOD-PLANNING
Walter F. Galarosa	Member	CID-IMS
Asuncion C. Ilao	Member	CID-IMS
Joseph E. Jarasa	Member	CID-IMS
Regina V. Marino	Member	SGOD-HRTD

DEPEDQUEZON-TM-SDS-04-010-005



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Joan Alejaida R. Mauhay	Member	CID-IMS
Juanito A. Merle	Member	CID-IMS
Wilbert C. Porteza	Member	OSDS-ICT
Mary Joyce P. Salamat	Member	SGOD-SocMoNet
Fernando T. Seño	Member	CID-IMS
France Joyce Tabordan	Member	OSDS-ACCOUNTING
Rejulios M. Villenes	Member	CID-IMS
Lorena S. Walangsumbat	Member	CID-IMS
Arvin V. Zeta	Member	OSDS-ADMIN

2. The members of the QMS – Internal Quality Audit Team (IQAT) shall have the following responsibilities:
- Implement and refer to the latest version of the Internal Quality Audit Procedure in the PAWIM;
 - Undergo training on ISO 19011 (Guidelines for Auditing Management System);
 - Determine conformance of the QMS with planned arrangements and the requirements of ISO 9001;
 - Determine whether the QMS is effectively implemented and maintained through the conduct of an internal quality audit;
 - Keep track of the implementation of the corrective and preventive actions to address the opportunities for improvement, potential non-conformities, and non-conformities raised during the Internal Quality Audits; and
 - Provide the findings of the IQA through the audit summary report and status of Request for Action (RFA) to the QMR as an input to the Management Review.
3. Dissemination of this Memorandum is hereby enjoined.

ELIAS A. ALICAYA, JR., EdD
OIC-Schools Division Superintendent

qms:jam.11/15/22

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